

# Associated Students of Golden West College Finance Commission

## Regular Meeting Minutes



NOTICE IS HEREBY GIVEN that the **Finance Commission** will hold a regular meeting on **February 26, 2024, from 2:00 PM – 3:00 PM in the Student Services Center (SSC) Room 1350**. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the Commission may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Commission. Those wishing to address the Finance Commission shall be present during public comment and express their concern. For further information, please contact **ASGWC Vice President of Financial Affairs, Victoria Pham, via e-mail at [asgwcfinance@gwc.cccd.edu](mailto:asgwcfinance@gwc.cccd.edu)**.

### I. CALL TO ORDER

### II. ROLL CALL **2:01 PM**

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs **Present**

Co-Chair - Paul Wisner, Director of Business Services **Absent / Present at 2:05 PM**

Academic Senate Representative - Elizabeth Shiroishi **Present**

Classified Senate Representative - Kim Blair **Present**

Director of Student Life & Leadership - Stephanie Smallshaw **Present**

ASGWC Student Body President - Darla Nuñez **Present**

Student Representative - Ciara Orna **Absent / Present at 2:05 PM**

Student Representative - Taniya Khattra, Secretary **Present**

Also in attendance: Alternate student representatives Kim Phung and Sophia Nguyen, Lily Tran, and Mary Avalos

**Quorum is established at 6/9**

### III. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Finance Commission on any matter of concern that is or not stated on the agenda. A time limit of three (3) minutes per item or five (5) minutes total per speaker on all requested items shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Finance Commission may briefly respond to statements made or questions posed, however, for further information, please contact the ASGWC Vice President of Financial Affairs for the item to be placed on a future agenda (Brown Act §54954.2)

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to

accommodate you in every reasonable manner. Please contact Campus Life via e-mail at [campuslife@gwc.cccd.edu](mailto:campuslife@gwc.cccd.edu) or by phone at (714) 895-8261, at least 48 hours prior to the meeting to inform us of your needs, so that appropriate accommodations can be made.

**Kim Blair moved to discuss item VI. A as first order of business. Taniya Khattra seconded the motion. No discussion. The motion passes unanimously.**

#### **IV. APPROVAL OF MINUTES**

The Finance Commission may review, discuss, and take action to approve the meeting minutes from February 12, 2024.

**Taniya Khattra moved to approve the meeting minutes from February 12, 2024. Ciara Orna seconded the motion. No discussion. The motion passes unanimously.**

#### **V. UNFINISHED BUSINESS**

##### **A. 2024-25 Designated Fund Balance**

Discussion and possible action regarding goals of the 2024-25 ASGWC Designated Fund Balance.

##### **B. ASGWC Annual Budget Development Process**

Discussion and possible action regarding the 2024-25 ASGWC Annual Budget Development Process.

##### **C. Implementation of New One-time Funding Request Form**

Discussion and possible action regarding the implementation of a new one-time funding request form.

#### **VI. NEW BUSINESS**

##### **A. GWC Athletics Funding Request**

Discussion and possible action regarding funding request from GWC Athletics Department not exceeding \$25,000.00 for officials and game management staff to host athletic contests.

**Darla Nunez moved to approve a funding request not exceeding \$25,000.00 for officials and game management staff to host athletic contests to be deposited to the Athletics account, to be pulled from the payroll budget and supplemented by the designated fund balance. Ciara Orna seconded the motion. No discussion. The motion passes unanimously.**

**Darla moved to go back to Item IV. Approval of Minutes. Ciara Orna seconded the motion. No discussion. The motion passes unanimously.**

## **VII. COMMISSION REPORTS**

Finance Commission members may give reports on any relevant business that pertains to the Finance Commission (*3 minutes maximum per member.*)

**Victoria Pham made a report**

## **VIII. ADJOURNMENT 2:58 PM**